

PRINCIPAL'S MONTHLY PAYROLL REPORT

(See instructions on page v)

This report must be filed with the County Superintendent promptly at the end of each calendar month.

School Sanford Grammar {White (X) } For (1, X, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 months)  
 {Negro ( ) }

Beginning September 13, 195 5

No. of Days School in Session During Month 20 and Ending October 10, 195 5

No. of Regular Teachers: Elem. \_\_\_\_\_ Jr. H. S. \_\_\_\_\_ Sr. H. S. \_\_\_\_\_ Four-Year H. S. \_\_\_\_\_ Total \_\_\_\_\_

List personnel alphabetically in following order: (1) Principal; (2) Regular Teachers—a. Elementary, b. High School; (3) Professional Assistants—a. Elementary, b. High School; (4) Substitute Teachers\*—a. Elementary, b. High School; (5) Secretarial help; \*\* (6) Janitors; \*\* etc.; (7) School Lunch Workers \*\* \*\*\*

NAME List alphabetically by grades as directed	Grades Taught or Positions (1)	Days On Duty (2)	School Holidays (3)	Days Absent			Total (Columns 2-5 incl.) (6)	To be completed by County Superintendent				
				Sick Leave (4)	Other Reasons (5)	Monthly Contract (7)		DEDUCTIONS				Amount Due (12)
								Teacher Retire- ment (8)	With- holding (9)	Insur- ance (10)	Other (11)	
1. HECKENBACH, H.R.	1	20	0	0	0	20						
2. ANSLEY, MAIDA	2a	20	0	0	0	20						
3. BALL, CATHERINE	2a	20	0	0	0	20						
4. BILLHIMER, ELIZABETH	2a	20	0	0	0	20						
5. BRINSON, RACHEL	2a	19	0	1	0	20						
6. GRANT, ALICE	2a	20	0	0	0	20						
7. GRANTHAM, EULA	2a	20	0	0	0	20						
8. JONES, RICHARD	2a	20	0	0	0	20						
9. RATLIFF, ALICE	2a	20	0	0	0	20						
10. RICHARDS, ROBERTA	2a	18	0	2	0	20						
11. RISER, JEWELL	2a	20	0	0	0	20						
12. ROUTH, SYBIL	2a	20	0	0	0	20						
13. WRIGHT, MARGARET	2a	19	0	1	0	20						
14. ATKINSON, NELL	4a	1	0	0	0	1						
15. DAMPIER, MARCILE	4a	2	0	0	0	2						
16. DAVIS, AVA	4a	1	0	0	0	1						
17. DUTTON, ELYNOR	5	20	0	0	0	20						
18. BROADHEAD, J.E.	6	20	0	0	0	20						
19.												
20.												
21.												
22.												
23.												
24.												
25.												
26.												
27.												
28.												
29.												
30.												

\* Indicate, by code, teacher for whom substitute served.

\*\* If paid by scholastic month, include here, omitting column "Grades Taught" and using next column as "Days on Duty."

\*\*\* If paid locally, the principal completes columns 7, 8, 9, 10, 11, & 12. Use col. 12 for "Amount Paid."

I hereby certify to the following: (1) All teachers in this school, including myself, have complied with the law and with regulations of the State Board of Education as set forth in the **Teacher's Register of Attendance**; (2) All teachers have kept the prescribed records and filed their monthly reports; (3) This report has been prepared as directed and is complete and correct to the best of my knowledge and belief.

Date Oct. 15, 1956

Signed: Walter K. Heckenbach  
Principal

Date \_\_\_\_\_

Approved: \_\_\_\_\_  
County Superintendent

